



# Strategic Performance and Finance Committee

## Meeting Minutes

Wyoming Workforce Development Council  
Oct 18, 2023 at 1:30 PM MDT

### **Attendance**

#### **Present:**

Members: Ryan Berger, Tina Conley, Robert Short, Charlie Wilson

Guests: Ivy Castleberry, Tony Glover, Lacey LaVake, Trevor Mansfield, Brittany Redenbaugh, Denise Rodriguez, Holly Simoni, Kristy Tyrney, Christina West, Jennifer Wilch

#### **Absent:**

Members: Michael Kercher, Travis Lawrence

Guests: Nikki Baures, Michael Moore

#### I. Convene (Presenters: Robert Short)

Meeting called to order at 1:30pm

#### II. Roll Call (Presenters: Jennifer Wilch)

Jennifer Wilch called attendance and noted there is a quorum.

#### III. Approval of August Minutes

Presenters: Robert Short

#### **Motion:**

Approval of August Minutes

Motion moved by Tina Conley and motion seconded by Ryan Berger. Approval of the minutes passed.

#### IV. Expenditures

Presenters: Brittany Redenbaugh

\$480,776 of the 2021 grant funds have been spent with \$17,097 remaining. Funds from the 2022 and 2023 grant years have not yet been spent. \$12,000 was allocated for Workforce 180.

#### **Motion:**

Approval of Expenditures

Motion moved by Charlie Wilson and motion seconded by Tina Conley. Approval of Expenditures passed.

V. Eligible Training Provider List (ETPL)

Presenters: Denise Rodriguez

Recommended motion to approve 13 existing programs with projected growth in Wyoming for the 2022-2023 ETPL program year. Remove 2 programs due to non-utilization by WIOA participants and unfavorable labor market projections. Approve and add 3 new welding programs offered by Northwest College. Lastly not recommend 2 new programs offered by Cutting Edge Staffing and Wyoming Professional Training, LLC.

**Motion:**

Motion to approve Eligible Training Provider List (ETPL)

Motion moved by Ryan Berger and motion seconded by Charlie Wilson. Approval of Eligible Training Provider List.

VI. Tri-County Next Gen Funding Request

Presenters: Jennifer Wilch

The Tri-County Next Gen Sector Partnership is requesting \$15,000 to hire a consultant to review workforce needs and challenges of healthcare in the tri-county region of Torrington, Wheatland, and Lusk. Focus groups will be developed for two of their regions, and two regional meetings will take place. Goshen County Economic Alliance will provide \$1,500 to provide a 10 percent match that will be allocated for staff, supplies, and travel expenses.

**Motion:**

Motion to approve Tri-County Next Gen Funding Request

Motion moved by Ryan Berger and motion seconded by Tina Conley. Motion to approve Tri-County Next Gen Funding request passed.

VII. 2024 Contracts (Presenters: Jennifer Wilch)

A. Collaborative Economics

Collaborative Economics, the current facilitator for Next Generation Sector Partnerships, has provided an all-inclusive bid for \$91,920. Intent to award has already been published.

**Motion:**

Motion to approve Collaborative Economics Contract

Motion moved by Tina Conley and motion seconded by Charlie Wilson. Approval of Collaborative Economics Contract passed.

B. Warehouse 21

Request for an amendment to the current contract for an additional \$3,000 and a 1 year contract for hosting and maintenance.

**Motion:**

Motion to approve amendment to Warehouse 21 contract

Motion moved by Charlie Wilson and motion seconded by Ryan Berger. Approval of amendment to Warehouse 21 contract passed.

VIII. Adjourn

Presenters: Robert Short

Meeting adjourned at 1:57pm